

**Jimmy Moore & Associates**  
**Change Order Request Form**

Purchaser(s): \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot # \_\_\_\_\_ Plan \_\_\_\_\_

Phone Numbers: Home \_\_\_\_\_ Work \_\_\_\_\_

ANY CHANGE ORDER REQUEST MUST BE ACCOMPANIED BY A NON-REFUNDABLE \$100 CHANGE ORDER FEE PER VENDOR, IN ADDITION TO A NON-REFUNDABLE CHECK FOR THE COST OF THE CHANGE ORDER, IF APPLICABLE.

THIS CHANGE ORDER REQUEST MUST BE APPROVED BY THE BUILDER.

\_\_\_\_\_  
Purchaser's Signature

\_\_\_\_\_  
Agent

\_\_\_\_\_  
Purchaser's Signature

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Change Order approved this \_\_\_\_\_ day of \_\_\_\_\_, 2001.

\_\_\_\_\_  
Builder's Signature

2/20/03